

Acing Your Interview Cheat Sheet

Purpose of an interview: For the company to find the **right** candidate

Research

- ✓ Research the company & role
- ✓ Know the key skills & requirements they are looking for

Elevator Pitch

Did you know? Most people formed an opinion of you within the **first 3 minutes**.

- ✓ **Start Strong**, leave a strong first impression through clear & confident communication
- ✓ **2 minutes long**, concise and to the point. Why are you the **best** candidate?

- Tell me about yourself?
- Why are you interested about the role & company?
- Highlight both your hard & soft skills

Master your Stories

- ✓ Use the **STAR Framework** to answer their behavioural questions

Situation:	What was the context?
Task:	What was the goal?
Action:	What did you do?
Result:	What was the outcome?

Have **relevant** stories that showcase your:

- | | | |
|-------------------|-------------------|-----------------------|
| • Problem Solving | • Career Growth | • Communication |
| • Leadership | • Time Management | • Conflict Resolution |

💡 Focus the majority of your time on **Action**. This is the opportunity to showcase yourself

No more missed chances, just more offers! Reach out to me at growthpartner@nelsonjong.com